



St. Joseph Catholic School ENROLLMENT CONTRACT

Tuition Amount:
STUDENT:

SS#:

A Registration Fee of **two hundred dollars per FAMILY (\$200.00)** is due and payable on acceptance, or to reserve a place for a returning student, to be credited to the student's account. In addition, there is an Instructional Fee of **two hundred dollars (\$200) per CHILD** as well as a PTO Fee of **one hundred twenty five dollars (\$125) per FAMILY**. If enrollment is cancelled on or before **July 1, 2010**, the School shall retain one-half (1/2) of the acceptance deposit to offset costs and refund one-half (1/2) of the acceptance to the applicant. No refund will be made for withdrawals after **July 1, 2010**.

Each of the undersigned further agrees to pay all charges as indicated on the statement of School Charges and Terms. The undersigned understand that the School offers three (3) payment plans and agrees to the payment plan indicated below:
(Please check A, B or C below.)

- A. Payment in full by July 1, 2010
- B. Two payments due: July 1, 2010, December 30, 2010
- C. Monthly payments through FACTS Tuition Management

Late fees will be assessed by FACTS for insufficient funds. The School reserves the right to institute legal action requesting damages under Virginia law, should the payment not be satisfied in a timely manner. A student may not be permitted to attend classes if his/her account is not current. The School will not release transcripts of grades until the student's account is cleared. SHOULD IT BE NECESSARY TO TAKE ACTION FOR COLLECTION, THE SCHOOL SHALL BE ENTITLED TO RECOVER ALL EXPENSES INCURRED IN PURSUING COLLECTION, INCLUDING, BUT NOT LIMITED TO, ALL COURT COSTS AND ATTORNEY'S FEES IN THE AMOUNT OF 25% OF THE PRINCIPAL AMOUNT STILL OWNING AND ANY ACCRUED INTEREST. By entering into this agreement, the parent(s)/guardian hereby waive their right to a Homestead Exemption under Virginia Law.

It is the principal's right and sole discretion to dismiss or suspend any student for lack of progress or for conduct that is not in the best interest of the student and/or of the school.

The enrollment of a student is an annual contract, and there is no rebate or credit for absence or withdrawal for any reason or for suspension or dismissal after the session starts. Should withdrawal be necessary due to extenuating circumstances, then the decision to release liability under this agreement will be left to the sole discretion of the Finance Committee of the School Board.

In the event legal action is required to enforce the terms and conditions of this contract, the appropriate venue shall be either the General District Court of the Circuit Court for the City of Petersburg, Virginia.

WITNESS WHEREOF, the undersigned has read and agreed with the terms and conditions of this enrollment contract.

SIGNATURES OF BOTH PARENTS AND/OR GUARDIANS FINANCIALLY RESPONSIBLE, AS WELL AS REQUESTED EMPLOYMENT INFORMATION MUST BE EXECUTED PRIOR TO THE ACCEPTANCE OF THIS CONTRACT BY THE SCHOOL.

DATE: _____	_____	_____
	(Parent Signature)	(Parent Signature)
	SS# _____	SS# _____
	Employer _____	Employer _____
	Employer Address _____	Employer Address _____
	In Witness whereof, by _____	In Witness whereof, by _____
	_____	_____

DATE: _____ ACCEPTED: St. Joseph School, by: _____

Complete billing information:

NAME: _____

PHONE: Home: _____ Cell: _____ Work: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

Please provide name and address of any person(s) to whom School communications and information should be sent. The School will recognize access to the student by the non-custodial parent unless a court order denying such access is provided.